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Public Utility Commission of Texas

Employee Training Report
Required by 16 Texas Admin. Code § 25.97(d)

PROJECT NO. <u>50595</u>

AFFECTED ENTITY: <u>City of College Station</u>

General Information

Pursuant to 16 Texas Admin. Code § 25.97(d)(2), not later than the 30th day after the date an affected entity finalizes a material change to a document or training program, the affected entity must submit an updated report. The first report must be submitted not later than May 1, 2020.

Instructions

Answer all questions, fill-in all blanks, and have the report notarized in the Affidavit.

Affidavit

A representative of the affected entity must swear to and affirm the truthfulness, correctness, and completeness of the information provided by attaching a signed and notarized copy of the Affidavit provided with this form.

Filing Instructions

Submit four copies (an original and three copies) of the completed form and signed and notarized Affidavit to:

Central Records Filing Clerk
Public Utility Commission of Texas
1701 N. Congress Avenue
P.O. Box 13326
Austin, Texas 78711-3326
Telephone: (512) 936-7180

> **1.** Provide a summary description of hazard recognition training documents you provide your employees related to overhead transmission and distribution facilities.

The City of College Station utilizes the following for training employees in hazard recognition related to overhead transmission and distribution facilities:

- Skill Plan: College Station requires applicable employees to progress through a defined skill plan. Each level in the skill plan addresses hazard recognition thru required external training conducted by TEEX as well as online training utilizing T&D Power Skills curriculum.

- Safety Meetings (internal): College Station conducts internal safety meetings on a weekly basis with applicable employees that focuses around hazard recognition.

- Job Briefings: College Station requires employees to complete and document job briefings for each job performed on a daily basis. These briefings include hazard recognition discussions as they relate to the job(s) being performed each day.

- Safety Manual: College Station has adopted and utilizes the APPA Safety Manual for all of its safety related training. This safety manual addresses hazard recognition and is based off of OSHA and NESC requirements.

> 2. Provide a summary description of training programs you provide your employees related to the National Electrical Safety Code for construction of electric transmission and distribution lines.

The City of College Station utilizes the following for training employees on the National Electrical Safety Code for construction of electric transmission and distribution lines:

- Skill Plan: College Station requires applicable employees to progress through a defined skill plan. Each level in the skill plan addresses NESC requirements thru required external training conducted by TEEX as well as online training utilizing T&D Power Skills curriculum.

- Safety Meetings (internal): College Station conducts internal safety meetings on a weekly basis with applicable employees. Discussions are based upon NESC requirements for construction of electric transmission and distribution lines.

- Safety Manual: College Station has adopted and utilizes the APPA Safety Manual. This safety manual is based off of OSHA and NESC requirements.

AFFIDAVIT

I swear or affirm that I have personal knowledge of the facts stated in this report or am relying on people with personal knowledge, that I am competent to testify to them, and that I have the authority to submit this report on behalf of the affected entity. I further swear or affirm that all statements made in this report are true, correct, and complete.

Signature _____

Timothy R. Crabb
Printed Name

Director of Electric Utility
Job Title

City of College Station
Name of Affected Entity

Sworn and subscribed before me this 23 **day of** March , 2022 .
                                                    Month   Year

_____
Notary Public in and For the State of Texas .

STACY LEE
ID #124165429
My Commission Expires
May 13, 2022

My commission expires on May 13, 2022 .